

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
MAY 22, 2017

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

“Acting” Board President Sarah Mitchell, opened the meeting.

FLAG SALUTE

ROLL CALL

Members Present – Jo-Anne Mitchell, Maryann Perro, Tom Bolen, Mark Salemi, Dina Bargiel, Lisa Marshall, Bob Kassai, Maria Flynn

Members Absent – Ron Pascrell

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

Youth Month – The following Memorial School students participated in Youth Month 2017:

<u>Office</u>	<u>Elected Official</u>
Mayor	Titus Matthews
Council Members	Kaylyn Aponte, Jordyn Mccollum Victoria Marques, Shea Lulla Gerald Delacruz, Jessica Camal
Police Chief	Aliyah Figueroa
Fire Chief	Jason Gordon
Borough Administrator	Abigail Shaw
Borough Treasurer	Anthony Giannotte
Borough Attorney	Tiyahna Guy
First Aid Squad Captain	Yaman Hannineh
Superintendent of Schools	Elliot Whitney
Borough Court Judge	Yaslyn Garcia
Recreation Coordinator	Alejandro Rosario
Superintendent of Public Works	Xavier Mallek
President, Board of Education	Sarah Mitchell
Library Director	Zander Timothy
Municipal Clerk	Joseph Celentano

Presentations were made to the following staff members for Governor's Educator of the Year:

BG: Teacher - Stacey Facciollio

CO: Teacher - Samantha Krasnomowitz

Memorial: Teacher - Laura Masefield

Governor's Educational Services Professionals of the Year:

BG: Lynn Roehrich

CO: Lidia Carioti

Memorial: Jackie Badis

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board **does**/does not expect to take action after Executive Session.

Motion to go into Executive Session at 7:25 p.m. by MITCHELL, seconded by KASSAI
Voice Vote: 8 YES

Motion to return to Regular Session at 8:00 p.m. by KASSAI, seconded by SALEMI
Voice Vote: 8 YES

217-208-APPROVAL OF MINUTES

Motion by KASSAI Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the April 3, 2017 workshop meeting and the April 24, 2017 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the April 3, 2017 workshop meeting and the April 24, 2017 regular meeting.

Roll Call: 8 YES

SUPERINTENDENT'S REPORT

The "acting" Superintendent, Elliot Whitney, read the Superintendent's report. PARCC testing is over. They are in the final stages of planning for the playgrounds at CO. The Memorial Dr. project is almost complete. Many fun-filled field trips have taken place or will be happening soon in all three schools. They also reported on many events and upcoming activities being held at all three schools. They thanked CO parent, Mr. Stigliano for donating soil from his landscaping business to fill the garden boxes at CO. Foundations training is still being completed, with two more training sessions before the end of the year.

BOARD ATTORNEY'S REPORT

Mr. Merlino informed the Board of residency issues that have been resolved and are still pending.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by KASSAI Seconded by MITCHELL to accept the recommendation of the Superintendent to approve the following consent agenda numbers 217-209 through 217-215.

Roll Call: 8 YES

217-209-APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the April 2017 Register Report.

217-210 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of March 2017 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of March 31, 2017 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

217-211 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$268,333.13

<u>Bill List No.</u>	<u>Amount</u>
#72	\$216,766.59
L11	\$ 51,566.54

217-212 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of March 2017.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-562-00	Tuition Other LEAS	\$ 81,300.00	(\$16,086.00)	\$ 65,214.00
11-000-100-566-00	Tuition Priv. Sch Disab	\$ 41,655.00	\$1,786.00	\$ 43,441.00
11-000-216-320-00	Students-Speech/Rel Serv	\$227,229.00	(\$3,500.00)	\$223,729.00
11-000-223-320-00	Purch Prof Ed Service	\$ 61,600.00	\$3,500.00	\$ 65,100.00
11-000-230-331-00	Legal Services	\$ 69,990.00	(\$600.00)	\$ 69,300.00
11-000-230-530-00	Communications/Telephone	\$ 50,540.00	\$ 200.00	\$ 50,740.00
11-000-230-585-00	BOE other Purchased Serv	\$ 6,900.00	\$ 400.00	\$ 7,300.00
11-000-251-340-00	Purchased Tech Services	\$ 53,650.00	(\$657.00)	\$ 52,993.00
11-000-251-592-00	Miscl Purch Services	\$ 14,450.00	\$ 607.00	\$ 15,057.00
11-000-251-600-00	Supplies and Materials	\$ 9,500.00	\$ 50.00	\$ 9,550.00
11-000-261-420-00	Clean Repair & Maint Svc	\$178,452.00	\$5,000.00	\$183,452.00
11-000-261-610-00	General Supplies	\$ 23,524.00	\$2,100.00	\$ 25,624.00
11-000-262-107-00	Sal Lunch/Playgr/Aides	\$ 94,679.00	\$2,500.00	\$ 97,179.00
11-000-262-107-00	Sal Lunch/Playgr/Aides	\$ 97,179.00	(\$2,500.00)	\$ 94,679.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 35,915.00	\$2,500.00	\$ 38,415.00
11-000-262-610-00	General Supplies	\$ 75,000.00	\$4,600.00	\$ 79,600.00
11-190-100-340-30	Purchased Technical Serv	\$ 14,557.00	(\$1400.00)	\$ 13,157.00
11-190-100-610-30	General Supplies	\$ 48,800.00	\$4,400.00	\$ 53,200.00
11-204-100-610-30	LLD- General Supplies	\$ 4,000.00	(\$3000.00)	\$ 1,000.00
11-214-100-610-00	Autism General Supplies	\$ 19,200.00	\$ 100.00	\$ 19,300.00

217-213 - HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent’s decision in HIB Investigations #2017-08 & 2017-09 for the reasons set forth in the Superintendent’s decision to the student’s parents.

217-214 -APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the May substitute teacher lists for the 2016-2017 school year, per the Northern Regional Educational Services Commission.

217-215- ACCEPTANCE OF RESIGNATION- G. ORTIZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the resignation of Gloria Ortiz, lunch aide at Memorial School, effective June 16, 2017.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

217-216 -REAPPOINTMENT OF PART TIME AIDE FOR THE 2017-2018 SCHOOL YEAR

Motion by BOLEN, Seconded by MITCHELL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the reappointment of Carmela Rancone, as a part time classroom aide (accidentally omitted from original list voted on 5/8/17), at \$14.92/hr. not to exceed 27.5 hr./week, for the 2017-2018 school year.

Roll Call: 8YES

217-217 - REAPPOINTMENT OF LUNCH AIDES FOR THE 2017-2018 SCHOOL YEAR

Motion by BOLEN, Seconded by BARGIEL.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the reappointment of the following lunch aides for the 2017-2018 school year, at a rate of \$14.92/hr

Charles Olbon: 3 ¼ hrs per. Day/not to exceed 16.25 per week- no benefits

Nancy Caravelli

Margo Bonilla

Marisa Recupero

Kelly Gilhooley

Rena Peterson

Stefanie Masi

Beatrice Gilmore: 1 ¾ hrs. per day/not to exceed 8.75 per week- no benefits

Jeanine Patel

Celeste Cannataro

Melissa Heath

Erica DiMartino

Memorial: 1 ¾ hrs. per day/not to exceed 8.75 per week- no benefits

Vivane DeBakhos

Franca Richards

Marisa Baldecchi

Roula Askar

Salwa Askar

217-218 - REVISION TO RESOLUTION 217-207-EXTENDED YEAR PROGRAM

Motion by BOLEN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the revision to resolution 217-207, previously approved at the May 8, 2017 special meeting as follows:

Lisa Kenduck – Speech – approved at \$33/hr., should be \$55/hr.

Marie Cioletti – LDTC – approved at \$33/hr., should be \$150 per preschool Batelle evaluation and meeting and \$350 per Woodcock Johnson evaluation & meeting.

Roll Call: 8 YES

217-219 -APPROVAL OF 2017-2018 EXTENDED SCHOOL YEAR PERSONNEL

Motion by BOLEN Seconded by MARSHALL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year personnel as follows:

Anita Spinelli – CST Speech evaluations – @ \$33/hr., 10 hours per each case requiring speech

Juiliana Dilkes – LLD classroom aide – July 10, 2017-August 3, 2017, @ \$14.92 per hour.

217-219A-APPROVAL TO AMEND RESOLUTION 217-219

Motion by MITCHELL Seconded by FLYNN

Motion made to amend 217-219, removing Juiliana Dilkes, who withdrew her application.

Roll Call: 8 YES

217-219B -APPROVAL OF 2017-2018 EXTENDED SCHOOL YEAR PERSONNEL AS AMENDED

Motion by BOLEN Seconded by MARSHALL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year personnel as follows:

Anita Spinelli – CST Speech evaluations – @ \$33/hr., 10 hours per each case requiring speech

Roll Call: 8 YES

Education:

217-220- REQUEST TO ELIMINATE SPECIAL ED PROGRAM AT BG

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the elimination of one LLD class at Beatrice Gilmore School, due to decreased enrollment in self contained setting.

Roll Call: 8 YES

217-221 - REVISION OF 2016-2017 SCHOOL CALENDAR

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve revisions to the 2016-2017 school calendar, as follows:

June 19, 2017 – one session day for students

June 20, 2017 – one session day for students

June 21, 2017 – one session day for students and staff - Last day of school.

Roll Call: 8 YES

217-222 -WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by MITCHELL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify/approve the following travel reimbursements for the 2016-2017 school year:

Name	Activity	Date	Fee	Travel
Dennis DeCesare Richard Hubbard	Asbestos Awareness Training	6/8/17	\$65/ea	NA

Roll Call: 8 YES

217-223 -PURCHASE OF LAPTOP COMPUTERS AND CARTS

Motion by BARGEIL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the purchase of 115 laptop computers for third grade students, from CDW, under cooperative purchase agreement through Education Services Commission of NJ. Total Cost: \$28,329.83

Roll Call: 8 YES

Finance:

217-224 - APPROVAL OF CONTRACT - OCUPATIONAL THERAPY SERVICES

Motion by MITCHELL Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Wee Care Therapy, to provide occupational therapy services from July 1, 2017-June 30, 2018, at a rate of \$95/hr. for OT therapist and \$90/hr. for OT assistant. Not to exceed \$12,000 per month for September–June. Extended year program not to exceed \$3,000 per month for July & August.

Mrs. Bargiel made a motion to table this resolution pending a breakdown of services for each student and separate contracts for ESY and regular school year, Mrs. Mitchell seconded it.

Roll Call: 8 YES

217-225 - APPROVAL OF CONTRACT-NRESC 2017-2018 SCHOOL YEAR- PHYSICAL THERAPY

Motion by MITCHELL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Northern Regional Educational Services Commission, to provide physical therapy services 4 days per week, from September 1, 2017-June 30, 2018, at a cost of \$78,030(subject to change upon settlement of employee union agreement) per year.

Roll Call: 8 YES

217-226-APPROVAL OF CONTRACT-NRESC 2017-2018 EXTENDED SCHOOL YEAR-PHYSICAL THERAPY

Motion by MITCHELL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve contract with Northern Regional Educational Services Commission, to provide physical therapy services for the 2017-2018 extended school year, at a cost of \$95 per hour.

Roll Call: 8 YES

217-227 - APPROVAL NRESC SHARED SERVICES AGREEMENT-TECHNOLOGY SERVICES

Motion by MITCHELL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent and Business Administrator, to approve the renewal of technology support & shared services agreement with Northern Regional Educational Services Commission for the 2017-2018 school year, at a total annual cost of \$179,424. (Contract includes additional support by making second tech person full time, from 3 days a week to 5 days a week. Total increase from prior year \$29,592)

Roll Call: 8 YES

217-228 - APPROVAL OF TUITION REIMBURSEMENT – G. IRIZARRY

Motion by MITCHELL Seconded by BOLEN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve tuition reimbursement for Giovanna Irizarry, in the amount of \$2,301, in accordance with the WPPSA contract.

Roll Call: 8 YES

217-229 – APPROVAL OF SHARED SERVICES AGREEMENT-SPECIAL OFFICER

Motion by MITCHELL Seconded by KASSAI

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into and Shared Services Agreement with regard to a Class 2 Special Officer; and

WHEREAS, the said Agreement is to promote the safety and well-being of students in the Woodland Park school system; and

WHEREAS, the Board of Education of Woodland Park do hereby approve the Shared Services Agreement that has been developed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to assigning a Class 2 Special Officer to the Woodland Park Board of Education beginning on September 1, 2017 and ending on June 30, 2018 each day at the cost of thirty-one thousand eight hundred

thirty six (\$31,836.00) to be paid by the Borough of Woodland Park and reimbursed by the Woodland Park Board of Education in the amount of fifteen thousand nine hundred eighteen dollars (\$15,918.00) no later than December 31, 2017.
Roll Call: 7 YES, 1 RECUSAL-BOLEN

217-230 - APPROVAL OF SHARED SERVICES AGREEMENT - LIBRARIAN

Motion by MITCHELL Seconded by KASSAI

WHEREAS, the Borough of Woodland Park and the Woodland Park Board of Education hereby agree to enter into and Shared Services Agreement with regard to a school librarian; and

WHEREAS, the said Agreement is to expand the educational opportunities and enhance the academic achievements of students in the Woodland Park school system; and

WHEREAS, the Board of Education of Woodland Park do hereby approve the Shared Services Agreement that has been developed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Woodland Park, that they hereby endorse the Shared Services Agreement with regard to assigning a school librarian to the Woodland Park Board of Education beginning on September 1, 2017 and ending on June 30, 2018, each school day/35 hrs. per week, in which the Woodland Park Board of Education's share of cost will be fifteen thousand three hundred dollars (\$15,300.00), to be reimbursed to the Borough of Woodland Park, in the amount of fifteen thousand dollars (\$15,300.00) paid no later than December 31, 2017.

Roll Call: 8 YES

Buildings & Grounds

217-231- CHANGE OF USE OF EDUCATIONAL SPACE-MEMORIAL SCHOOL

Motion by SALEMI Seconded by KASSAI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve application for Change of Use, from current storage room to art room at Memorial School.

Roll Call: 8 YES

COMMITTEE REPORTS

Personnel: Mr. Bolen said negotiations were postponed until September, as per the WPEA. He stated that if they wanted to meet and talk any time before that, the Board was willing. Headway has been made with the WPPSA and will discuss in executive session.

Buildings & Grounds: Dr. Salemi informed everyone that water lead testing was done at all schools and everything passed state requirements. He also stated that the work was almost completed on Memorial Dr., with the dedication to be held on Memorial Day.

OLD BUSINESS

Mrs. Perro asked for an update on the playgrounds. She was told the engineer is working with the consultant as to meeting requirements on space, due to boundary restraints and placement of apparatus.

NEW BUSINESS

Mr. Bolen informed everyone that the Boy & Girls Club carnival will be held 5/25-5/28.

Mr. Bolen also said that the PBA has donated \$150 to offset the cost of a special ed field trip.

217-17A- ACCEPTANCE OF DONATION

Motion by MITCHELL , Seconded by BARGIEL .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept \$150 donation from the Woodland Park PBA, to be used for costs associated with school field trip.

Roll Call: 7 YES, 1 RECUSAL-BOLEN

Mrs. Flynn reminded everyone that there will be committee meetings on June 5 so if anyone had any questions, recommendations or concerns, contact the committee chairperson so it can be discussed at the meetings and put in place for the new year.

PUBLIC HEARING

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Shea Lulla – Memorial School 8th Grade student and Student Council representative.

Shea spoke on behalf of the 8th Grade class and asked the Board to reconsider the venue for the 8th Grade graduation.

EXECUTIVE SESSION

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Motion to go into Executive Session at 8:45 p.m. by FLYNN, seconded by BARGIEL
Voice Vote: 8 YES

Motion to return to Regular Session at 9:20 p.m. by MITCHELL, seconded by BARGIEL
Voice Vote: 8 YES

ADJOURNMENT

Motion to adjourn at 9:20 p.m. by MITCHELL, Seconded by BARGIEL

Voice Vote: 8 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION I

ITEMS DISCUSSED:

- The Board discussed employee #4402, who was RICED

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION II

ITEMS DISCUSSED:

- The Board discussed negotiations with the WPPSA